



## **Bishops Stortford Badminton Club**

### **1: Name**

1:1 The club shall be called the Bishops Stortford Badminton Club (B.S.B.C.)

1:2 The junior section of the club shall be known as the Bishops Stortford Junior Badminton Club. Members of this section shall not have an automatic right to membership of the main club although preferential treatment may be given at the discretion of the Committee.

1:3 The club and its individual members shall be affiliated to Badminton England and play on all occasions shall be regulated by the official Laws of the Game.

1:4 The B.S.B.C. summer club, when run, will be independent of the main club.

1:5 All non-members playing within the Senior, Junior or Summer clubs must sign the visitors book. All members must take care to ensure this has been accomplished.

### **2: Committee**

2:1 The club shall be managed by a committee of nine people consisting of Chairman, Club Captain, Secretary, Treasurer and Fixtures Secretary together with four other members. These shall be subject to re-election at the Annual General Meeting.

2:1:1 Nominations, stating whether for a specific or general position on the committee and proposed and seconded by full members, should be forwarded to the Secretary by seven days prior to the AGM.

2:1:2 Current members of the committee who wish to stand down and therefore not be considered for re-election should notify the Secretary by seven days prior to the AGM.

2:1:3 A vote is only required at the AGM if there is more than one candidate for a specific committee role or more than four candidates for a general committee role.

2:2 The Committee has the power:

2:2:1 To conduct all the business of the Club.

2:2:2 To call an Extraordinary Meeting whenever they consider necessary.

2:2:3 To enforce the rules.

2:2:4 To appoint a sub-committee for any purpose they may think necessary provided that it contains at least two of the main Committee.

2:2:5 To co-opt no more than two other playing members.

2:3 All matches shall be made subject to the approval of the Committee. Fixtures shall be cancelled or rearranged only by, or with the approval of, the Fixtures Secretary.

2:4. The Committee, under the direction of the Club Captain, shall select the teams and nominate team Captains. Team Captains shall endeavour to ensure their team's fixtures are fulfilled on the specified date agreed with the opposing club. Matches may be played with less than the normal team complement but only with the approval of a Committee member.

2:6 The Club Secretary shall maintain membership details including individual affiliation numbers.

2:7 The Treasurer shall make out annually a correct account of all monies received and paid on behalf of the Club and such account shall be audited by member(s) who shall be elected at the Annual General Meeting or, in their absence, by the Club Captain.

2:8 A Committee meeting shall not take place unless a minimum number of five main Committee members are present

### **3: Membership and Subscriptions**

3:1 Membership shall be limited to a number which the Committee at their discretion shall decide upon. The election of members shall be vested in the Committee.

3:2 All prospective members of the Club shall complete an application form. Members wishing to leave the club should notify the Secretary in writing. No reimbursement of paid subscriptions shall be made when a member leaves the Club unless, in exceptional circumstances, it is specifically approved by the Committee

3:3 Candidates for membership of the Club will be invited to a maximum of three club nights paying the defined guest fee. This amount will be deducted from any subsequent subscription charged by the Treasurer.

3:4 After a maximum three evenings attendance, and with the approval of a minimum of three committee members constituting a majority of those expressing a judgement, the candidate will be offered either:

a) Provisional membership. This is intended to assess a players ability to improve and will therefore extend no longer than a period agreed by the committee and notified to the provisional member after which a decision must be made on whether the candidate will be offered full membership. The normal subscription fee, prorated for the assessment period, is payable for provisional membership.

b) Full membership.

3:5 The membership subscription, junior membership subscription, match fee, retainer fee and visitor fee shall be recommended annually by the Committee and agreed at the Annual General Meeting. Annual membership runs from September 1<sup>st</sup> to August 31<sup>st</sup> each year

3:5:1 The membership subscription shall be payable upon election and annual renewal. The date of the annual renewal will be notified to the membership at the Annual General Meeting but will not be later than August 31<sup>st</sup> each year.

3:5:2 The Junior membership subscription is available to players eighteen years old or younger. Those members in full time education are also entitled to the Junior subscription rate.

3:5:3 Subscriptions paid after the date notified as per 3:5:1 may carry a penalty to be recommended by the Committee and agreed at the Annual General Meeting.

3:5:4 At the discretion of the Committee a Club member may pay a concessionary subscription due either to personal circumstances or injury. The concession may encompass both the amount and the terms of payment

3:5:5 The Committee shall have the power to suspend or remove from the list of members any member who defaults from payment of subscription.

3:6 The Committee shall have the power, in recognition of valuable services rendered to the Club, to elect any person as a Life Member without subscription.

3:7 Any member wishing to suspend his or her membership for not more than one season shall, at the discretion of the Committee, by paying a retaining fee, be eligible for membership in the following season without re-election.

3:8 If in the opinion of seven or more members of the Committee it is desirable for the well being of the Club that any member should resign, such member shall be duly notified to that effect by the Secretary. His or her name shall be removed from the Club books unless within seven days from the date of issue of such notification the Secretary receives from such member a notice requiring an Extraordinary meeting of the Club to be called to consider the matter under rule 4:2.

3:9 Each member shall be allowed on not more than three occasions in the season to bring the same visitor to normal club evenings on the payment of a guest fee.

3:10 Anyone ceasing to be a member of the Club shall forfeit all claims on the property of the Club.

### **4: Meetings**

4:1 The Annual General Meeting of the Club shall be held no less than three weeks prior to the commencement of the season. The season is deemed to start no later than the first club night in

September.

4:2 On receipt of a requisition signed by not less than ten members, and stating the subject matter to be dealt with, the Secretary shall convene an Extraordinary Meeting of the Club within one calendar month. Due notice stating the object of the meeting shall be sent to each member of the Club and no business shall be considered at such a meeting except that for which it was convened.

4:3 A Committee meeting shall be held at least twice a calendar year and minutes shall be made available to the membership.

## **5: Attendance and Dress**

5:1 A good attendance at club night is vital to maintaining a viable club. Taking all relevant factors into account the Committee can impose suitable sanctions against any member who does not support the club in this respect.

5:2 Appropriate dress, as determined by the Committee, shall be worn at club nights or while playing matches.

## **6: Rules**

6:1 These rules may be altered and others made at the Annual General Meeting or at an Extraordinary Meeting. Any member wishing to propose such changes or additions must send a written notice to the Secretary embodying the proposition not later than seven days prior to the Annual General Meeting or as part of the statement calling for an Extraordinary Meeting.

6:2 Any question not provided for in these rules, or any interpretation of a rule, is to be decided by the Committee and minuted for the information of the membership.

6:3 These rules apply equally to Provisional Members.

6:4 Every member on admission to the Club will be given access to a copy of these rules which shall remain in force until altered as per the procedure in 6:1

**Last Revised: May 2018**